

## Syracuse Architecture On-Campus Recruiting: Invitation

You are invited to visit the Syracuse University Campus to meet and interview the Class of 2017!

The interviewing will occur on **Thursdays & Fridays:**

Feb 2, 3

Feb 9, 10

Feb 16, 17

Feb 23, 24

Mar 2, 3

(Spring Break is Mar 13-17.)

Rather than a "Career Fair," this is an opportunity to pre-select interviewees and conduct full 45-minute interviews. The typical format is to arrive in Syracuse by **7:00pm on Thursday to participate in a casual Q&A** with the students. Interviewing begins as early as 8:00am on Friday.

There are **no fees** for the recruiting days. Also, if a visit to our campus is not possible this year, you are welcome to contact the students directly to invite them to visit your firm over Spring Break. **Another option is a "Skype" interview.** Students are prepared to share their complete formal portfolios with you, both printed and via web links.

Resumes and Sample Pages for the students eligible for interviews for permanent positions will be posted on our website in late December. You are welcome to review them and select the students you would like to interview before you visit. Schedules usually allow one interviewer to meet with 10-12 interviewees. Some firms send multiple interviewers.

45-minute interviews are recommended, although some firms can accomplish the interview in 30 minutes. You may start as early as 8:00am on Friday. Also, most firms will arrive on Thursday, which provides an option to conduct interviews in the afternoon or evening. Please let me know if you choose to do that.

Students will research the work of your firm using your website and other publications, but they are curious about the culture and benefits of working at your firm, such as whether you have firm-wide pin-ups or a community service project or "happy hour" or a softball team. Images of the workspace, and other details that cannot be found on your website are helpful for your recruiting efforts. Some firms will bring an information package that may be reviewed in the "waiting room" during the interview day, and some firms will send the package in advance of the visit.

The Thursday night Q&A, 7:00-8:00pm, gives students a chance to meet you in a casual setting. The discussion is "off the cuff" dialogue about the profession, based on general questions the students will ask. It is not a time to talk about your specific firm . . . because other firms will also be represented on the panel. In other words, we call this a "firm-free" event because the goal is to mentor the students about professional life in general.

During the interview day, I will be checking in with you to be sure you have everything you need. At 12:15, we will take a quick lunch break and I will offer a "sandwich wrap & chips" buffet so that all visiting architects may eat together and network. Some visitors like to block out time on Thursday to visit the studios and see thesis projects in process.

If you are interested in visiting our campus, please let me know the date you prefer! We are limited to a maximum of eight firms per week, on a first-come-first-serve basis.

Deadline to reserve a date: Friday December 16<sup>th</sup> 5:00pm

Best regards,

Connie Caldwell, Director

Syracuse Architecture Career Services

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